The Holy Family

Catholic School

a voluntary academy



**Year Manager**

**Required as soon as possible**

Diocese of Leeds - Bradford M.D.C

Mixed 11 – 16 Catholic Comprehensive School

**Band 8 Point 17 (£26,803) permanent 37 hours per week term time only plus 5 days.**

The Governors of The Holy Family Catholic School are looking to appoint enthusiastic and motivated Year Manager to join our existing team of highly skilled staff within the Holy Family Catholic School.

Our Year Managers are part of a wider pastoral team who are critical in supporting the behaviour, learning and well-being of our students throughout the whole of their time with us at the school. Developing positive relationships with parents/carers and most importantly the students and being driven by high expectations of attitudes, behaviour and aspirations are key aspects of this

The successful candidate will be responsible for managing behaviour and well-being on a daily basis and liaising with a range of professionals to intervene and support effective strategies to maximise all learners’ chances to thrive in our school and beyond. We expect the successful candidate to demonstrate a visible commitment to the wider school mission of ensuring that we ‘awaken minds’, ‘achieve dreams’ and ‘serve others’. As such they would be expected to have full involvement with the wider aspects of school life and the local community.

Applicants should hold GCSE or equivalent qualifications in English and Mathematics and should have some basic ICT skills. Relevant additional qualifications and experience especially in dealing with safeguarding would be an advantage but are not essential. This post is ideal for a patient, calm, resilient, and flexible individual who is passionate about sustainably improving standards and outcomes for students.

The Holy Family Catholic School, a Voluntary Academy is part of The Blessed Christopher Wharton Catholic Academy Trust, serving the town of Keighley and surrounding villages in pleasant rural surroundings. The school is on a rapid improvement journey. We offer an excellent platform for enhanced career development and whole school leadership opportunities in a friendly, supportive, enthusiastic, and caring staff team.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced Disclosure Barring Service (DBS) check.

Applications for this position should be made using the standard CES application form. Only applications submitted using the CES application form will be considered.

We welcome and encourage candidates wishing to visit our school and potential candidates should contact Michelle Clare on [mclare@holyfamilyschool.uk](mailto:mclare@holyfamilyschool.uk) for further details.

Telephone: 01535 210212

**Closing date:** Monday, 1 December 2025 at 9.00 am

Logo

Description automatically generated with medium confidence*The Holy Family Catholic School belongs to*

Blessed

Christopher Wharton

CATHOLIC ACADEMY TRUST

Headteacher: Ms S Mather

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